

70-0822

90-953/1

MEMORANDUM FOR: Director of Central Intelligence
THROUGH : Deputy Director for Support
Executive Director-Comptroller
SUBJECT : 1970 Career Service Awards

1. This memorandum transmits for your signature a letter to Mr. Mortimer M. Caplin, President of the National Civil Service League, concerning Mr. Houston's selection to receive its 1970 Career Service Award. It also identifies me as the responsible officer for coordinating our efforts in the various program arrangements.

2. It is recommended that you sign the attached letter to Mr. Caplin.

Robert S. Wattles
Director of Personnel

Atts

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ER 70-953/A

3 MAR 1970

Mr. Mortimer M. Caplin, President
National Civil Service League
1028 Connecticut Avenue, N. W.
Washington, D. C. 20036

Dear Mort:

Thank you for your letter of 20 February apprising me that Lawrence Houston will receive the 1970 National Civil Service League Career Service Award. He is highly complimented, and I am greatly pleased that an Agency officer has been selected for this outstanding Award. I look forward to attending the reception and banquet on 8 May at the Washington Hilton Hotel.

Mr. Robert S. Wattles, our Director of Personnel, will have the responsibility for coordinating and facilitating our efforts in this program. He can be reached on [REDACTED] STATINTL

Sincerely,

/s/ Richard Helms

Richard Helms
Director

STATINTL

OP/BSO/[REDACTED] as (25 Feb 70)
Rewritten: ExDir/LKW:blp (2 Mar 70)
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Mr. Mortimer A. Caplin, President
National Civil Service League
1028 Connecticut Avenue, N. W.
Washington, D. C. 20036

Dear Mr. Caplin:

I was delighted to advise Mr. Houston that the National Civil Service League has selected him to receive its 1970 Career Service Award and I look forward to attending the award ceremony on 8 May 1970.

Mr. Robert V. Wattle, our Director of Personnel, is designated as the responsible official for coordinating our efforts in the various program arrangements.

We are grateful to the League for this distinguished honor to Mr. Houston and the Central Intelligence Agency.

Sincerely,

Richard Helms
Director

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Originator:

Director of Personnel

Concur:

Deputy Director
for Support

STATINTL